



## 2024 - 2025 Standard Verification V5

Your 2024-2025 Free Application for Federal Student Aid (FAFSA) was selected for a process called verification. Federal law requires that an institution verify certain information that has been listed within the FAFSA before federal aid can be disbursed. To complete the federal verification process, the Financial Aid & Scholarships Office at Benedict College will compare the information that has been listed on your FAFSA to the information listed on this worksheet along with other documents submitted. If there are differences, your FAFSA information will need to be corrected. Please complete this worksheet, sign, and submit to the Financial Aid & Scholarships Office as soon as possible to prevent any delays in the disbursement of your aid.

### A. Student Information

---

Print: Last Name, First Name, M.I.

Jenzabar ID Number

Contact Number

Email Address

### B. FAMILY Information

---

**Check One: List the names of all family members who reside in the household.**

<p style="text-align: center;"><input type="checkbox"/> <b><u>DEPENDENT STUDENTS</u></b></p> <p><b>List the people in your household, excluding foster children.</b> Include: (a) yourself, (b) your parent(s) (including step-parents(s)) you used on FAFSA, (c) your parent's other children, (d) other people, If your parents will provide more than half of their support from July 1, 2024 through June 30, 2025.</p>	<p style="text-align: center;"><input type="checkbox"/> <b><u>INDEPENDENT STUDENT</u></b></p> <p><b>List the people in your household, excluding foster children.</b> Include: (a) yourself, (b) your spouse, if married (c) your children, (d) other people, if you or your spouse will provide more than half of their support from July 1, 2024, through June 30, 2025.</p>
---	--

Full Name	Age	Relationship
		Self

### **C. Student Tax Forms and Income Information**

Important Note: The instructions below apply to the student and spouse, if the student is married. Notify the Financial Aid Office if the student or spouse filed separate IRS income tax returns for 2022 or had a change in marital status after December 31, 2022.

**Check only one box below: You must submit IRS TAX Return Transcript or use the Data Retrieval Tool if you filed.**

- Check here if you completed the IRS Data Retrieval when submitting your FAFSA.
- Check here if you are attaching a copy of your 2022 IRS tax transcript (COPIES OF TAX RETURNS CANNOT BE ACCEPTED). Tax Return Transcripts must be requested directly from the IRS by visiting: <https://www.irs.gov/Individuals/Get-Transcript> (For Puerto Rican or foreign income, a signed and dated income tax return is acceptable documentation).
- Check here if you filed an amended tax return for 2022. Please attach a copy of the tax return and 1040X.
- Check here if you were not employed and had no income earned from work in 2022.
- Check here if the student was employed in 2022 but will not file and is not required to file a 2022 federal tax return. List below the names of all employers, the amount earned from each employer in 2022, and attach all IRS W-2's. **INDEPENDENT STUDENTS ONLY: attach a Verification of Non-Filing Letter from the IRS.**

Employer's Name	2022 Amount earned
	\$
	\$
	\$
	\$

### **D. Parent(s)' Tax Forms and Income Information** (Parent(s) include Parent(s) reported in section B of this worksheet)

**Check only one box below: You must submit the Tax Return Transcript or use the Data Retrieval Tool if you filed.**

- Check here if your parent(s) completed the IRS Data Retrieval when submitting your FAFSA.
- Check here if your parent(s) are attaching a copy of their 2022 IRS tax transcript (COPIES OF ACTUAL TAX RETURNS CANNOT BE ACCEPTED). Tax Return Transcripts must be requested directly from the IRS by visiting: <https://www.irs.gov/Individuals/Get-Transcript> (For Puerto Rican or foreign income, a signed and dated income tax return is acceptable documentation.)
- Check here if you filed an amended tax return for 2022. Please attach a copy of the tax return and 1040X.
- Check here if your parent(s) were not employed and had no income earned from work in 2022. **Verification of Non-Filing Letter from the IRS.**
- Check here if your parent(s) were employed in 2022 but will not file and is not required to file a 2022 federal tax return. List below the names of all employers, the amount earned from each employer in 2022. Attach copies of all 2022 W-2 forms issued to your parent(s) by employers. List every employer even if the employer did not issue an IRS W-2 form **AND** attach a **Verification of Non-Filing Letter from the IRS.**

If more space is needed, attach a separate page with your name and Jenzabar ID Number at the top.

Employer's Name	2022 Amount earned
	\$
	\$
	\$
	\$

## E. Identity & Statement of Education Purpose

---

### **Identity and Statement of Educational Purpose (To Be Signed at the Institution)**

In order to complete the Verification process, you will need to appear in person at your postsecondary institution and present your government issued ID (such as a driver's license, passport, etc.) and this verification worksheet to an institutionally authorized financial aid administrator. Your financial aid administrator will need to validate the statement below at the time of submission by maintaining a copy of your photo ID and by providing a signature and date below.

### **Identity and Statement of Educational Purpose (To be Signed in the Presence of a Notary)**

If you are unable to appear in person to verify your identity, you must provide to the institution:

- a. A copy of the unexpired valid government issued photo identification (ID) that is acknowledge in the notary statement below, or that is presented to a notary, such as, but not limited to, a driver's license, other stated-issued ID, or passport; and
- b. The original Statement of Educational Purpose provided below, which must be notarized. If the notary statement appears on a separate page than the Statement of Educational Purpose, there must be a clear indication that the Statement of Educational Purpose was the document notarized.

### **Statement of Educational Purpose**

I certify that I \_\_\_\_\_ am the individual signing this Statement of Educational  
(Print Student's Name)

Purpose and that the Federal student financial assistance I may receive will only be used for educational purposes and to pay the cost of attending **Benedict College** for 2022-2023.

Student's Signature \_\_\_\_\_ Date: \_\_\_\_\_ Financial Aid Officer Signature \_\_\_\_\_ Date: \_\_\_\_\_

## F. Identity & Statement

---

# Notary's Certificate of Acknowledgement

State of \_\_\_\_\_

City/County of \_\_\_\_\_

On \_\_\_\_\_, before me, \_\_\_\_\_,

(Date)

(Notary's name)

personally appeared, \_\_\_\_\_, and proved to me

(Printed name of signer)

on basis of satisfactory evidence of identification \_\_\_\_\_

(Type of government-issued photo ID provided)

to be the above-named person who signed the foregoing instrument.

WITNESS my hand and official seal  
(seal)

\_\_\_\_\_  
(Notary signature)

My commission expires on \_\_\_\_\_

## G. Certification and Signatures

By signing this worksheet, we certify that all the information reported on this worksheet is complete and correct.

\_\_\_\_\_  
Student's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Spouse's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent's Signature (Dependent Student Only) Date

\_\_\_\_\_  
Date

**WARNING: If you purposely give  
False or misleading information you  
May be fined, be sentenced to jail, or  
both.**

**\*THIS FORM CANNOT BE ELECTRONICALLY SIGNED!**