

BENEDICT COLLEGE

Division of Academic Affairs

REVISED Timetable for Curriculum Development and Revisions for 2020-2021

This revised timetable allows for extended review of data upon which curriculum proposals are based to ensure high quality, relevance, and support for enhanced student learning outcomes. All curriculum proposals must be submitted using the newly developed fillable forms and uploaded into Curriculum and Revision Assessment Community in E360.

CURRICULUM ACTION	LAST DATE FOR COMPLETION
Faculty present proposed curriculum revisions at virtual Department meetings and vote. (Minutes from this meeting must be uploaded in E360 with the curriculum revision forms by February 15th.)	February 5, 2021
Faculty present curriculum proposals at virtual School meetings and vote. (Minutes from this meeting must be uploaded in E360 with the curriculum revision forms by February 25th.)	February 18, 2021
Curriculum proposals that have been approved at both the Departmental and School levels are submitted in E360 with required attachments.	February 25, 2021
Curriculum Committee begins review of curriculum proposals that were submitted by the due date.	March 4, 2021
Curriculum Committee votes and submits its recommendations to the Vice President for Academic Affairs. (Minutes from the meetings of the Curriculum Committee must be uploaded in E360 by April 5th.)	March 26, 2021
Curriculum proposals approved by the Curriculum Committee are presented at virtual Faculty Forum. (Minutes from this meeting must be uploaded in E360 by April 15th.)	April 8, 2021

Revised: January 25, 2021