



#BCConnects
#BCStrong

August 2, 2020 COVID-19 Planning & Preparation Update

Tiger Family,

This week we will welcome a small community of students back on campus to reside in residential housing for in-person classes, and at the same time our faculty will also return to prepare for another dynamic and engaging academic semester online and in-class.

Outlined below is a summary of the support preparations for a safe re-opening of Tiger Nation:

PPE Delivery & Preparation:

- **500, 16 oz. hand sanitizer pump bottles** and **2,500 boxes of hand sanitizer wipes** - for use in classrooms, library front desk area, residence hall front desk areas, zone check-ins, staff offices and lobby areas.
- Refill bins, called **Sanitation Stations** (filled with wipes and hand sanitizer), will be placed:
 - Offices of Academic Dept. Chairs – to be used to re-stock classrooms (qty. 8 bins). 100 disposable masks included if needed for faculty or students.
 - Library – 150 disposable masks included if needed for staff or students. (qty. 1 bin)



- Staff Offices – one designated office (qty. 4 bins)
- **70 classroom hygiene packs** have been prepared for placement in the classrooms. Students are to take one wipe upon entering the classroom and sanitize their desk and chair before leaving class.
- **30 additional hand sanitizer stands** will be placed in the entrances to classroom buildings, residence halls, library, the dining areas (3) and fitness center. Additional stands will be placed in staff buildings that experience frequent traffic.
- **35 digital thermometers** to be used at each faculty and staff Zone Check-in area (total 5 bins). In addition, hand wipes and hand sanitizer will also be available. The Campus Police guard gate is also supplied with thermometers, masks and hand sanitizer wipes.
- **1,500 Benedict College masks** packed for students in the residential halls.

Physical Campus Navigation:

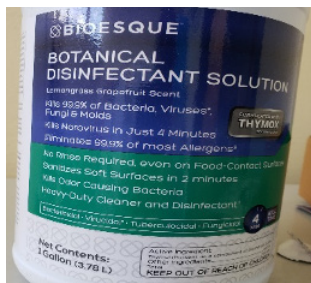
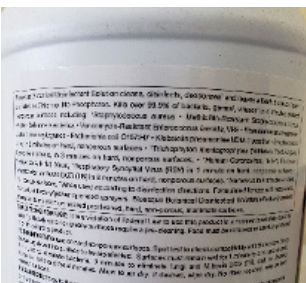
- **More than 1600 Directional and Safety signs** continue to be placed around campus to allow for easy navigation to support social distancing and reducing congestion.



- **Social Distance Re-Configurations** of seating areas in classrooms, dining areas, lobby areas, the library and most conference rooms have been completed. Capacity signs are being placed this week for classrooms. Completing conference rooms and staff office elevators.



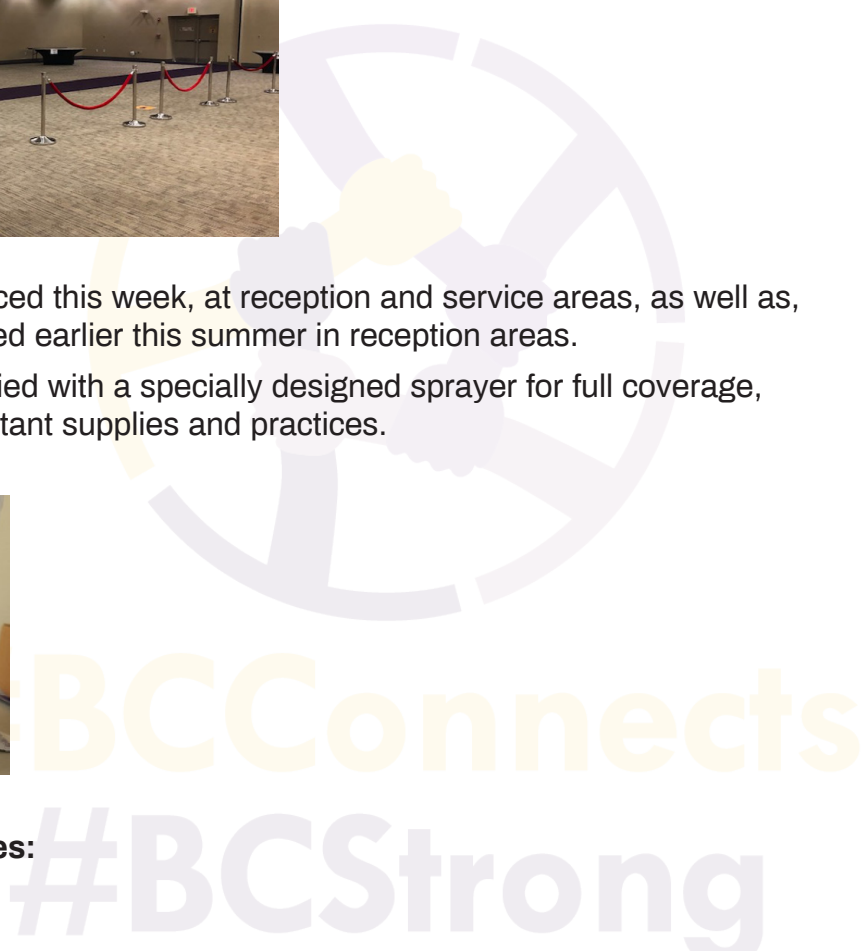
- Plexiglass dividers, over 25 are being placed this week, at reception and service areas, as well as, for use by faculty for safety. 14 were placed earlier this summer in reception areas.
- **FDA and EPA** approved disinfectant applied with a specially designed sprayer for full coverage, have been added to the custodial disinfectant supplies and practices.

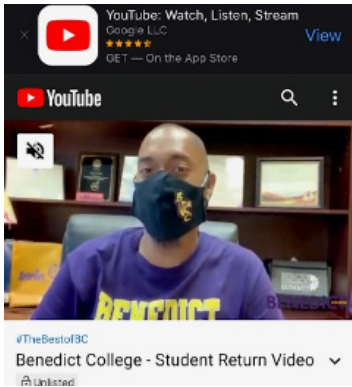


BC Tiger Engagement & Support Continues:

Students

- Completed 5-week engagement with students and families regarding COVID-19 safety protocols changes to registration, academic instruction for Fall 2020 and other student support areas.





- Student leaders will receive a COVID-19 training and discussion session co-hosted by DHEC and the BC Emergency & Risk Management Team.
- The Office of Technology will continue Live Help Desk hours – 9:00 a.m. – 8:00 p.m. this week to support students.
- Re-Opening Tiger Nation Safety Student video on COVID-19 page of the BC website – video also emailed to all residential housing students.
- Residential Hall check-in, BC ID card services and Financial Aid, Student Accounts and the Welcome Center were moved to the BDC on July 27th – 31st to assist students, by appointment, in the clearing process.
- Residential Hall check-in will begin Monday, August 3rd at 9:00 a.m. Students will check-in all week-- by floor and residence hall -- to comply with social distancing and to reduce congestion. All residential students MUST have a health form on file approved by Nurse New and received a “negative” result on the coronavirus test that will be administered in the BDC BEFORE the student is allowed to check-in to the residence hall.

Faculty & Staff

- Beginning Phase II of engagement with faculty and staff this week.
- Phase I involved faculty and staff discussions with SCDHEC and emergency physician, Dr. Lynn Lassiter (COVID-19: Fact v. Fiction)
- Re-Opening Tiger Nation Faculty and Staff video on the COVID-19 page of the Benedict College website.
- The Department of Information Technology will participate in faculty training sessions to provide support on Zoom platforms and other computing needs.
- HR emailed the ZONE location and PAYCOMM information to returning faculty and staff to be used for health monitoring.

BC Tiger Safety Resources:

- TigerSafety@benedict.edu – submit questions or ideas for the Emergency & Risk Management Team.
- On Thursdays, 3:30 p.m. faculty and staff are invited to join the Emergency & Risk Management Team virtual meetings. Email Samantha.Weathers@benedict.edu for a link to join.
- Department Chairs, Zone Captains and Staff who have designated Sanitation Stations in your offices - please email Tanetra.Washington@benedict.edu or Renee.Joye@benedict.edu for refills.

On behalf of your Emergency & Risk Management team, it is our honor to serve Tiger Nation during this challenging time and to carry out our President’s call to exhibit **#TheBESTofBC!** We, as a team, have embraced the call in our efforts to keep our campus and YOU, our BC Tiger family, as safe as possible. These new COVID-19 procedures and practices are changing rapidly, especially as cases increase in our city, state and nation, so in that spirit, we ask for your continued patience as we all work together to navigate this new landscape. Please continue to keep yourselves and families safe.